

San Mateo Sister City Association
Toyonaka, Japan Division
P.O. Box 729
San Mateo, CA 94401

Telephone: (650) 522-7432

Fax: (650) 377-4749

Tax ID # 94-1588552



2018 AUCTION DONATION FORM

Donated Item: _____

Description: _____

Deadline/Restrictive Dates by which donations must be used: _____

If your donation is a service, how much prior notice is required? _____

Gift Certificate: Donor to provide SMCSA to provide Exp. Date: __/__/__

DONOR INFORMATION:

Name of donor/company (as it will appear in signage, publicity and donor listing):

Contact Name: _____ Phone: (_____) _____ - _____

Address: _____ City/State/Zip: _____

Event Coordinators: Donna Rutledge & Lori Driscoll Telephone: (650) 619-8225

Please let us know if you would like to make arrangements for us to pick-up your donation. If you would like us to pick up your donation, let us know when it will be available: _____ Location of Pick-up: _____

Please complete and return ASAP to:

San Mateo Sister City Association
c/o Donna Rutledge
505 Santa Clara Way
San Mateo, CA 94403

Thank you very much for your donation!